



A G E N D A

To All Members of the Council, Press and Public

There will be a meeting of the Finance & General Purposes Committee on Monday 21 March 2022 starting at 7.30pm at Beechen Hall, Wildfell Close, Walderslade, ME5 9RU.

1. **Apologies and non-attendance**
To receive apologies from members unable to attend.
2. **Declaration of Interests, Dispensations, Predetermination or Lobbying.**
Members are required to declare any interests, dispensations, predetermination or lobbying on items on this agenda.
3. **Minutes of the meeting of 17 and 24 January 2022** (Pages 3-5)
To consider the minutes of the meeting and if in order sign as a true record.
4. **Matters arising from the minutes**
 - 4.1 None.
 - 4.2 Any other matters arising from the minutes, but not on the agenda.

Adjournment to enable members of the public to address the meeting.

5. **Financial**
 - 5.1 To ratify the decision made out of meeting for the Assistant Clerk – Admin and Hall Management, sign in access to the UTB bank account.
6. **IT and website** (page 5)
7. **Telephone and Broadband** (report page 5)
8. **Policies and Procedures for Review**
 - 8.1 Policies relating to Staff.
9. **Matters for Information**
To receive information.
12. **Matters for Urgent Decision**
None on this Agenda.
13. **Items for Next Agenda**
Councillors' reports and requests for items to be included on the agenda to be submitted no later than 6 May 2022.
14. **Date of Next Meeting**
Monday 16 May 2022 commencing at 7.30 p.m.

The Chairman to move that in view of the confidential nature of the business about to be considered the press and public be excluded from the meeting.

15. **Personnel matters** (separate confidential attachment)
 - 15.1 TOIL, training, leave and sickness cover. (verbal report to be given at meeting).
 - 15.2 To ratify the decision made out of meeting to start the Assistant Clerk – Admin and Hall Management role from 1 February 2022.

Daniela Baylis

Daniela Baylis
Clerk to the Council.

Date: 14 March 2022

Note to all councillors: You are welcome to attend and speak at meetings of committees of which you are not a member but only committee members may vote.

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.